



Khatra Adibasi Mahavidyalaya

Khatra, Bankura, West Bengal

Department of Physical Education

Academic Audit: 2020-2021



Academic Audit: - Department of Physical Education

Period of Audit: 2020-2021

I - COLLEGE PROFILE (To be filled in by the IQAC Coordinator)

1	Name of the Department, Website, email and Ph. No.	Department: Physical Education Phone no: 8337821868	E-mail: phed.tithi@kamv.ac.in			
2	Name of the HOD, email & Mob. No.	Name: Mrs Tithi Roy Mobile No: 8337821868	E-mail: phed.tithi@kamv.ac.in			
3	Name of the IQAC Coordinator, email & Mob. No.	Name: Dr. Alok Bhowmik Mobile No: 9475623715	E-mail: alokbhowmik.b05@gmail.com			
4	Year of Establishment/ Year of Affiliation	2006				
5	NAAC Grade with Cycle, Accredited Year (if not Accredited Status of Preparations)	Grade B+ (2.64) Cycle 2, 2016				
6	UGC Recognition (2F & 12 B)	YES				
7	Departmental Working Hours (if shift system, mention details of both shifts & give reasons for shift system)	7:00 a.m-5.00 p.m. (Monday to Saturday)				
8	No. of Posts Sanctioned for the Department and Present Strength of the Department: (Annexure 1)		Govt. Approved Sanctioned teaching post	Present strength		
Full time Teacher:		01	01			
Govt. approved SACT:		NA	01			
Invitee Lecturer:		NA	01			
9	Course wise & Year wise <u>enrolled</u> Students- strength particulars	No. of Students [Honours]+	Year 20-21	1 st year [] + { 159 }	2 nd year [] + { 128 }	3 rd year [] + { 72 }



Course wise & Year wise <u>passed</u> Students- strength particulars	{General/ Program me}	20-21	[] + {102 }	[] + { 89 }	[] + { 45 }
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Drop out:1

II-CURRICULAR ASPECTS (with Attachments)		Session	Statement	Impression/Recommendation/ Remark by Academic Advisors	Status
1	Departmental Annual Curricular Plans	20-21	<p>The department follows the curriculum and syllabus as prescribed by the affiliating university (Bankura University). In each semester the syllabus is distributed in modules and the stipulated syllabus is completed, and the topics are taught as per the credits allocated to each topic.</p> <p>Distribution of syllabus in modules and unitization of syllabus were prepared well before the commencement of classes and executed in a planned and systematic manner (Annexure 2). Departmental meeting regarding the distribution of the syllabus of 1st Semester was held on 19/08/2020. Departmental meeting regarding the distribution of the syllabus of 2nd Semester was held on 4/05/2021. Other departmental meetings were held on 14/08/2020, 25/11/2020, 22/12/2020, 29/01/2021 and 5/03/2021. PO, CO & PSO were also formulated (Annexure 3).</p>		



2	Departmental Activities and Records of students' and Teachers' participation for the Academic Year	20-21	Every activity is recorded such as Departmental meetings, Class Tests, Meetings of committees related to Parent-Student -Teacher formed by the department etc. Departmental meetings were held on 14/08/2020, Internal examination of 1st Semester students was held on 25/02/2021. Internal examination of 2nd Semester students was held on 25/06/2021.		
3	Add-on/Certificate Courses completed during Academic Year	20-21	NIL		
4	Plan for introduction of new Add-on/Certificate Courses in Academic Year	20-21	NIL		



5	Coverage of Syllabus (Average Percentage)	20-21	Syllabus is covered for all courses of UG program within the stipulated time period. In each semester 100% syllabus is completed. 1 st semester classes began on 21/12/2020, syllabus was completed on 13/03/2021 and classes were dissolved on 20/03/2021. 2 nd semester classes began on 6/05/2021, syllabus was completed on 24/06/2021 and classes were dissolved on 21/07/2021.		
6	Maintenance of Student Attendance Registers	20-21	Day to day attendance is recorded in the Student Attendance Registers. Students were made aware about the importance of their percentage of attendance in classes in the Mentor-Mentee meetings		
7	Feedback forms on Mentorship from students	20-21	YES (Annexure 4)		

III - TEACHING, LEARNING & EVALUATION (with Attachments)	Year	Statement	Impression/Recommendation/ Remark by Academic Advisors	Status
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1	Teaching in the Prescribed Formats	20-21	Record of Plan of Action and Achieved of each session is well maintained by the department		
2	Co-Curricular Activities (Departmental Level)	20-21	Students of the department prepared Wall Magazine and participated in National Sports Day celebration. (Annexure 5)		
3	Degrees offered	20-21	UG programs are run by the department.		
4	Conduct of Internal Examinations-continuous assessment & Mid-Term Test	20-21	Continuous assessment is carried out by the department in the form of Class Test carried out in written form as well as verbally. Internal assessment examinations are held in the form of assignments and viva-voce. Internal examination of 1 st semester students was held on 25/02/2021 and internal examination of 2 nd semester students was held on 24/06/2021.		

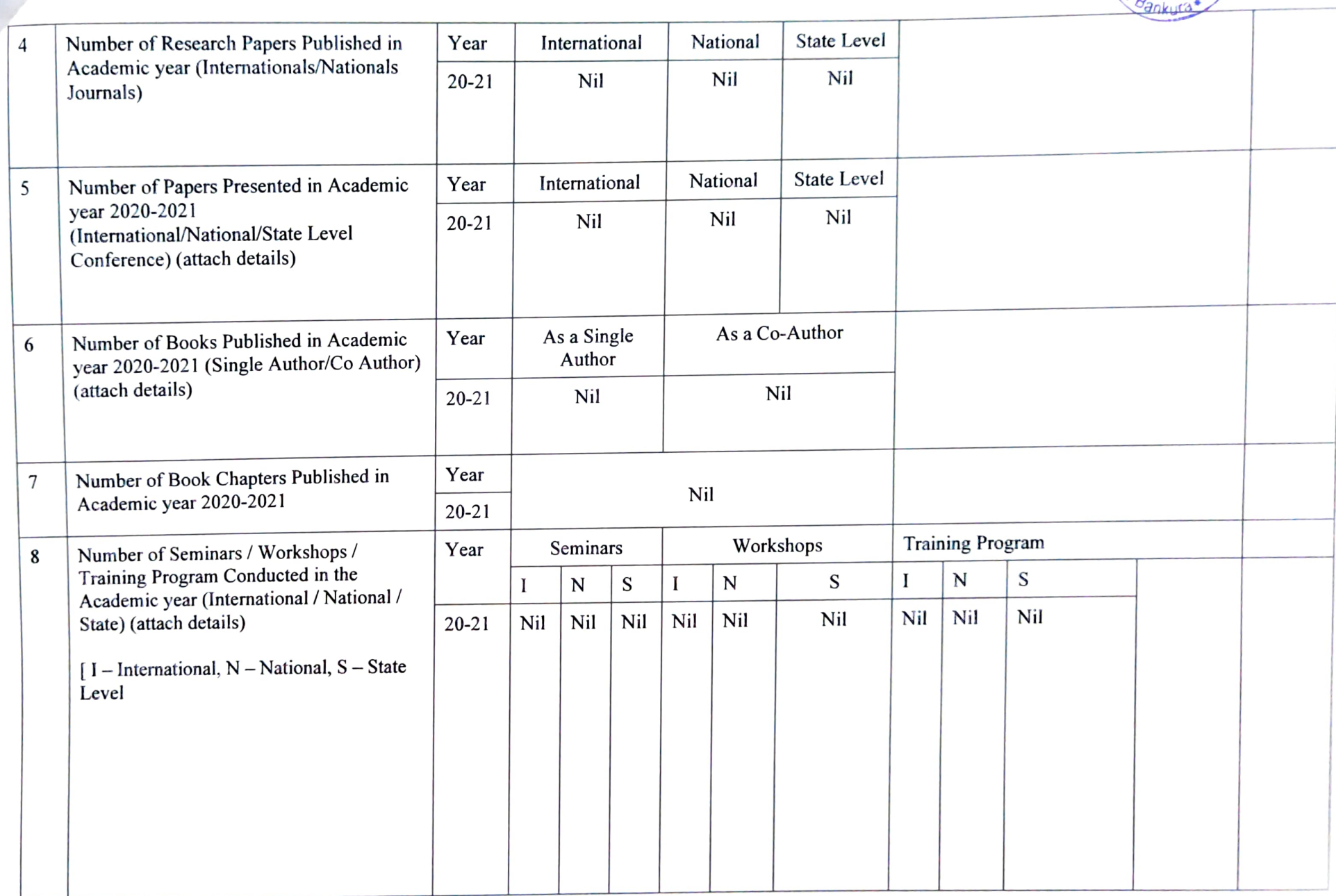


5	Remedial Classes	20-21	Remedial classes are conducted for each semester on the basis of suggestions provided by the student representatives who propose the topics that require special attention. Sometimes in the remedial classes, evaluated and assessed answer scripts are shown to the students for their self-analysis and better understanding of the subject. Remedial classes of 1 st semester students were taken on 16/03/2021, 17/03/2021, 20/03/2021. Remedial classes of 2 nd semester students were taken on 10/07/2021, 13/07/2021 and 20/07/2021.		
6	Record of Mentoring of students by teachers	20-21	Record of mentoring of students by teachers is maintained by the department. However, mentoring is also provided outside the class. Mentor- Mentee meet for 1 st semester students was held on 5/03/2021 and the meet for 2 nd semester students was held on 7/05/2021.		



7	Result Analysis	20-21	Result analysis is done according to the result sheet provided by the University (Annexure 6). After critical analysis of the results, the students are advised about how to improve in the University examination.		
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IV - RESEARCH AND CONSULTANCY (with Attachments)		Year	Statement			Impression/Recommendation/Remark by Academic Advisors	Status
1	No. of Research Guides in the Department	20-21	Nil				
2	No. of Faculty registered for Ph. D	20-21	Nil				
3	Number of Major/Minor/Other Research Projects	Year	Major	Minor	Others		
		20-21	Nil	Nil	Nil		





9	Student Seminars/ Departmental Seminar/Workshop/ Exhibition/ Project in the Academic Year (other than University)	Year	Seminar	Workshop	Exhibition	Project	
		20-21	Nil	Nil	Nil	Nil	
10	Record of Consultancy in Academic year (attach details)	20-21	Nil				
11	Record of MOUs in Academic year (attach details)	20-21	Nil				

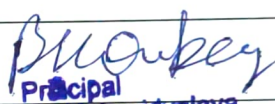

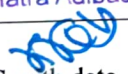
V - EXTENSION ACTIVITIES (with Attachments)		Year	Statement	Impression/Recommendation/ Remark by Academic Advisors	Status
1	Record of Subject/Department Related Extension Activities (attach details)	20-21	NIL		
2	Field Visit (attach records)	20-21	NIL		
3	Industry Visit (attach records)	20-21	NIL		



4	Any Other Club (attach records)	20-21	NIL		
5	Any other social service activity undertaken by the students and teachers/students/teachers of the department (attach records)	20-21	NIL		



Recommendation/Suggestions by Academic Advisors

Suggestions for improvement /progress of the department		Sheet attached		
			Signatures of Academic Advisor with designation	Seal
1				
2		1	 Principal	
		2	Onda Thana Mahavidyalaya P.O.-Murakata, Dist.-Bankura	
3		3		
Signature of the HOD with date  Head Department of Phy. Edn. Khatra Adibasi Mahavidyalaya				
Signature of the TIC with date  Teacher-in-Charge Khatra Adibasi Mahavidyalaya Khatra :: Bankura				



Coordinator
IQAC
Khatra Adibasi Mahavidyalaya
Khatra : Bankura



Declaration by the TIC

On behalf of the College Governing Body and as Institutional Head, I will forward the observations by the Academic Advisors to IQAC and also to the Governing Body of the Institution for further necessary action regarding Academic development of the department.

Date:

A blue ink handwritten signature, appearing to be "M. K. Das", written in a cursive style.

Signature of TIC

Teacher-in-Charge
Khatra Adibasi Mahavidyalaya
Khatra :: Bankura

Annexure 1: Staff Pattern of Department of Physical Education



Annexure 1: Staff Pattern

Faculty profile with name, qualification, designation, specialization, (D.Sc./ D.Litt./ Ph.D/ M.Phil. etc.,)					
Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Mrs Tithi Roy	M.P.Ed	Assistant Professor	Physical Education	3 Years +	Nil
Monojit Mondal	M.P.E	SACT	Physical Education	15 Years +	Nil
Swarnava Chakraborty	M.P.Ed.	Invitee Teacher	Physical Education	1 Years +	Nil
Amrit Mandal	M.P.Ed.	Invitee Teacher	Physical Education	1 month +	Nil



Annexure 2: Syllabus Module

Session	Link
2020-2021	https://kamv.ac.in/dept_catg/1719316730_Physical%20Education%20syllabus%20module%20(%202020-21).pdf

Annexure 3: CO, PO



DEPARTMENT OF PHYSICAL EDUCATION
Programme Outcome, Programme Specific Outcome and Course Outcome
For B.A. Programme (CBCS Pattern) in Physical Education

Course Content	Course Outcomes
	Semester-I
FOUNDATION AND HISTORY OF PHYSICAL EDUCATION	<p><i>Outcome:</i> The purpose of the 1st semester, title as (FOUNDATION AND HISTORY OF PHYSICAL EDUCATION) leads to make students understand about the concept of physical education and its historical, social and biological aspect. The core motive is to convey the awareness about overall development of oneself.</p>
	Semester-II
ANATOMY, PHYSIOLOGY AND PHYSIOLOGY OF EXERCISE AND SPORTS	<p>The purpose of the 2nd semester, title as (ANATOMY, PHYSIOLOGY AND PHYSIOLOGY OF EXERCISE AND SPORTS) leads to aware students about body cells, organ, system and how they react or stimulate with body movements while exercising.</p>
	Semester-III
Track & Field and its Rules Regulations Yogasana and Gymnastics	<p>The purpose of the 3rd semester (Track & Field and its Rules Regulations Yogasana and Gymnastics) is to provide knowledge about track and field its rules regulation and how to chalk out a track field for competition. Yoga is also included to provide a prime knowledge about health and spirituality.</p>
	Semester-IV
Health Education & Complete Wellness Ball Game and Racket Game	<p>This semester deals with the awareness of health and wellness among students. There are some 'Ball games', 'Racket games' and 'Indigenous games' also introduced with the students to create interest among them.</p>


Annexure 4: Feedback Form 2020-2021

STUDENT FEEDBACK ON MENTORSHIP | July 2020 - June 2021

NAME OF THE MENTOR TITHI ROY

DESIGNATION ASSISTANT PROFESSOR

DEPARTMENT PHYSICAL EDUCATION



(S)	Student Name & Semester	He/She is expert in his/her fields of study. (10)	He/She is enthusiastic and always motivates us. (10)	He/She shows respect to all. (10)	He/She Meets us frequently. (10)	He/She possesses great adaptability. (10)	He/She encourages us to value learning. (10)	He/She is supportive & tries to solve our problems. (10)	He/She is responsive to our needs. (10)	He/She is an active learner also. (10)	He/She is helpful in achieving anyone's goal. (10)	Total (100)	Initial/Signature of Student (with Phone Number)
1	CHANDANA MAHAP	9	10	10	10	9	10	9	9	9	10	95	Chandana Mahata 7432838550
2	SAGUN SAREN	10	10	10	10	10	10	10	10	10	10	100	Sagun Saren



Annexure 5: Academic Activities

ACADEMIC ACTIVITIES	
ACCADEMIC SESSION	LINKS
2020- 2021	https://www.kamv.ac.in/dept_catg/1707707699_ACADEMIC%20ACTIVITIES(2020-2021)pdf.pdf



Annexure 6: Result Analysis of 2020-2021 session

Result Analysis of Physical education Department 2020-2021:

Name of the Course/programme	Total No. of Students Appeared	No of Students Passed	Pass Percentage
U.G. 1 st Sem Programme	53	51	96.22%
U.G. 2 nd Sem Programme	51	51	100%
U.G. 3 rd Sem Programme	46	45	97.82%
U.G. 4 th Sem Programme	45	44	97.77%
U.G. 5 th Sem Programme	29	23	79.31%
U.G. 6 th Sem Programme	29	22	75.86%